

New Home Construction

Application/Inspection fee: \$2500-\$3500 due with application (non- refundable)

The application/inspection fee will be determined based upon the number of staff hours needed to administer the application and make site visits to ensure compliance with the Architectural Guidelines. Factors that affect the fees include the complexity of the application and site plan, the location and the grade of the site, the type of construction, the number of site visits at each stage of construction, the need to develop an equipment and materials staging plan, and the need to have a traffic management strategy to keep roads and rights-of-way clear so that traffic flow is not impeded.

Applications will be reviewed and a decision rendered within 14 to 30 days from the date received in the ARB office. Construction must begin within 12 months after plan approval and completed 24 months after project commencement.

Any change or variation of the project from the original application will require resubmission of an application to reflect the modifications. The new application may require additional fees for review and inspection. Failure to notify the ARB of plan modifications and/or failure to submit new application materials may result in a fine of up to \$100/day until the revised application is submitted and approved.

Construction Fees Deposit: \$3000 deposit due with submission of certified site plans

Fees charged against this deposit are of three kinds.

The first deduction from this deposit will be for the **ordinary wear and deterioration** caused by heavy equipment and material loads traversing Wolf Laurel roads. The ARB Administrator, in consultation with the owner and the contractor, will calculate the total fee based upon the estimate of the number of heavy equipment vehicles to be used and the amount of materials to be delivered for the project. This estimate will be adjusted based upon actual usage as the project proceeds to completion as monitored by the ARB Administrator and the Security gate staff. **The fee schedule for heavy equipment and materials is as follows: Single rear axle dump truck or delivery truck: \$20, tandem axle dump truck or delivery truck: \$30, heavy equipment on truck and trailer: \$40, and Crane fee: \$100.**

The second deduction from this deposit will be for any **excessive damage** to Wolf Laurel roads determined to be directly attributable to the construction project and that has not been repaired to the satisfaction of the ARB by the owner or the owner's contractor or workers. In some instances, the success of needed repairs cannot be immediately determined as the affected section of the road(s) must be subjected to extended traffic and weather conditions in order to determine the effectiveness of the repair. In these instances, a portion of the deposit will be kept in escrow for up to six months after the initial repair has been attempted in order to ascertain its adequacy and durability.

The third fee that may be deducted from this deposit is for failure to comply with the construction rules and regulations set forth in the Architectural Guidelines. Fees may be assessed at up to \$100 per incident and doubled or trebled for repeated non-compliance.

The deposit must be replenished as necessary in order to maintain a minimum reserve of two-thirds of the original deposit until the ARB has completed its final project review and approval.

If no excessive road damage occurs, the deposit will be returned less the fees deducted for ordinary wear and deterioration and/or non-compliance as explained herein.

Property Owner Signature _____

Contractor Signature _____

ARB
New Construction Checklist

ARB Application Form _____
ARB Application Fee Check _____
Construction Fee Deposit Check _____
County Building Permit _____
County Health Septic Permit _____
Boundary Survey by Licensed Land Surveyor _____

Site Plan _____
 Building Footprint plus 30 ft. from Perimeter _____
 Minimum Square Footage met _____
 Single Story – 1200 Sq. Feet _____
 Multi-Story – 1000 Sq. Feet on 1st floor _____
 Adjacent/Bordering Streets and Rights of Way _____
 Utilities and Easements _____
 Setbacks _____
 Front – not less than 20 feet _____
 Sides - -not less than 25 feet _____
 Back – not less than 25 feet _____
 North Arrow _____
 Driveway plus 10 feet each side of centerline _____
 Septic tank footprint lines and drain field perimeter plus 10 feet _____
 Material Staging Plan _____
 Construction Equipment and Traffic Plan _____

Stakeout Requirements Met:
 Foundation Corners _____
 Driveway Centerline _____
 Septic Tank, Line and Drain Field boundaries _____
 Parking Area boundaries _____

Architectural Plans/Blueprints _____
 Foundation Plans _____
 Floor Plans _____
 Elevations _____
 Predominant roof pitch 7/12 or better _____

Outbuildings (Freestanding Garages/Sheds) _____
 Permanent Foundations _____
 Color/Materials Specifications and Samples _____
 Siding/Exterior Wall _____
 Stone _____
 Log/Timber _____
 Wood _____
 Hardiplank _____ Other (requires ARB approval) _____

Roofing

- Wood Shingles/Shakes_____
- Composite Shingles_____
- Metal_____
- Other (requires ARB Approval)_____

Exterior Paints and Finishes_____

Foundation Finish

- Stucco_____
- Rock_____
- Earth-tone Brick_____
- Other (requires ARB approval)_____

Retaining Walls_____

- Stone_____
- Filled with Native Stone_____
- Heavy Timber_____
- Concrete Block (requires ARB Approval) _____
- Poured Concrete (requires ARB Approval) _____

Driveway Surface

- Concrete_____
- Asphalt_____
- Gravel_____

Steep Slope Requirements Exist? _____

County Foundation Approval Needed & Received_____

Soil Disturbances to be:

- Hydro seeded_____
- Manually seeded_____

Outdoor lighting per AG page 13_____

Fencing intended per AG page 14_____

Lot Signage

- 2 ft. square or less_____
- E911_____

Tree Removal Plan

- Not required (all tree removal within construction Footprint) _____
- Required (additional 8 inch diameter trees to be removed) _____
- All 8 inch diameter trees to be removed are tagged_____
- County GIS overhead lot photo annotated (suggested) _____

Wolf Laurel New Construction Application

Property Owner: _____ **Lot #** _____ **Road:** _____

Mailing Address: _____ **Contact:** _____

_____ **Email:** _____

Contractor: _____ **Contact:** _____

Mailing Address: _____ **Email:** _____

Enclosed with Application:

- | | | |
|---|--|---|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Boundary Survey | <input type="checkbox"/> Architectural Plans (including outside lighting) |
| <input type="checkbox"/> Tree Cutting Plan | <input type="checkbox"/> Roof & Siding Sample | <input type="checkbox"/> County Septic Permit |
| <input type="checkbox"/> ARB Application Fee | <input type="checkbox"/> Construction Fee Deposit | <input type="checkbox"/> Stake out is Complete |
| <input type="checkbox"/> Materials Staging Plan | <input type="checkbox"/> Construction Equipment and Traffic Plan | |

Lot Set Backs: **Front:** _____ **Side:** _____ **Rear:** _____ **Side:** _____

Square Footage: **Main Floor:** _____ **Heated:** _____ **2nd Floor:** _____ **Heated:** _____

Basement: _____ **Heated:** _____

Porches/Decks: _____ **Garage:** _____ **Other:** _____

Materials:

Exterior Appearance: _____ **Color:** _____ **Sample:** _____

Roof: Type: _____ **Color:** _____ **Sample:** _____

Fuel Tank: _____ **Heating:** _____

It is understood that:

Drainage must not alter the natural flow onto or across the land of another. Culverts must be a minimum of 18 inch HDPE pipe. Silt fence and any other method of erosion must be maintained.

All construction, material storage, equipment storage and vehicle parking must be kept on the permitted lot and outside of the road right-of-way. Use of the road and/or the road right-of-way will only be approved on a daily basis and with the proper traffic control and signage outlined and approved in the permit.

If any construction is begun on this project, whether or not approved by the Wolf Laurel Architectural Review Board, I agree to pay promptly any fines, assessments or other charges which may result from such construction under the provisions of the Wolf Laurel Architectural Guidelines and Wolf Laurel Protective Covenants

I acknowledge that I am required to abide by the Wolf Laurel Architectural Guidelines and the Amended and Restated Declaration of Protective Covenants Restrictions and Reservations.

Owner's Signature: _____ **Date:** _____

Contractor's Signature: _____ **Date:** _____

The following is to be completed by the Architectural Review Board

Please make checks payable to Wolf Laurel RMS

Date Application / Inspection Fee Received: _____ **\$** _____ **Check #** _____

Date Construction Fee Deposit Received: _____ **\$** _____ **Check #** _____

Project Approved By: _____ **Date:** _____

Project Completed: Date: _____ **Inspected by:** _____ **Date:** _____